

**ST. CLOUD REGIONAL AIRPORT ADVISORY BOARD  
MEETING MINUTES**

**July 14, 2014**

The meeting of the St. Cloud Regional Airport Advisory Board was called to order at 4:34 pm.

**I. Roll Call**

Board Members Present:

Roger Bonn – Chair  
Marc Ree  
Ken Raiber

Mahesh Kumar  
Mike Salaski

Liaisons and Guests Present:

Bill Towle – Airport Director  
Bruce Anderson – Sherburne County  
Leigh Lenzmeier – Stearns County  
Paul Strege – Mead & Hunt  
Paul Adamson – Aviation Support Facility

Jake Bauerly – Benton County  
Karen Miller – Bachmann’s Office  
Felix Schmeising – Sherburne County  
Lynn Hoff – Airport Secretary

**II. Minutes**

Motion to approve June Minutes M/S/P

**III. Additions to the Agenda**

**IV. ATC Update/Traffic Counts**

- a. New Air Traffic Control Hours: 6:00 AM–10:00 PM
  - o No effect on guard

**V. Old Business**

- a. Air Service Update
  - o New marketing efforts
    - Billboards seem effective
    - GSDC testimonials to St. Cloud Times – good idea
  - o United Express
    - Weekly conference calls regarding reliability; STC a “sensitive market”
    - Storms and mechanical understood
    - Crew scheduling - could there be better management here?
    - 40% in May, 50% in June, and trend showing improvement in bookings

- Vijay Puri letter dated 7/13/14 presented by Mahesh Kumar to United Customer Service Department regarding reliability and potential loss of substantial money if Puri's are unable to make connections
  - Allegiant
    - Load factors remain good for Mesa – flying two times a week
    - Orlando schedule expected to be announced in August
  - Sun Country continues to run regular charters to NV
- b. Capital Projects Update
  - 5/23 resurface project started and Knife River is doing well: milled two parking lots, access road, and made stock piles; ready to start paving
  - Environmental Assessment Design Alternatives assisting in new parking lot design for 2015; grant application used
  - Extension to 13/31 put off until 2015
  - Grant application used for new snow blower in 2015
  - New Hangar Project
    - Piping issue will put out 7/15/14 turnover date, then need to epoxy floor

#### VI. New Business

- Car Rental
  - Enterprise is working on putting STC on website portal
  - PT assistant advertised; could a kiosk be used?
  - Airport personnel currently available to check out vehicles
  - Drop box installed.
  - Sometimes sold out: Enterprise offered first, then offer other options
  - Public airport with federal funds – STC can direct contracts
  - Appreciation to Roger Bonn for his assistance in obtaining service

#### VII. Other Business

- STC Airport Employee Possible Retirements
  - Airport Director is looking at options for hiring and training before a couple current employees retire
- Charter Service – no update of survey results yet

#### VIII. Next Board Meeting – August 11, 2014.

#### XI. Adjourned 5:25 pm

Lynn Hoff for  
Steve Anderson, Secretary

cc: Airport Advisory Board Members  
Airport Directors office